

# RULES FOR THE AWARD OF A SCHOOL CERTIFICATE

The School Certificate will be issued at the end of Year 10 only to those students who have fulfilled all requirements, in terms of courses, course patterns, attendance, application, participation and school assessment.

Students must have studied five core subjects – English, Mathematics, Science, Australian History and Australian Geography together with three elective courses. All eight subjects must be satisfactorily completed in order to be awarded a School Certificate. They must also have had adequate experience in Physical Education.

Satisfactory application is essential for the award of a School Certificate. A judgement will be made by the Principal as to whether students have applied themselves with diligence and sustained effort at school for the award of a School Certificate. In making this judgement, the Principal will take into account the degree of effort shown by the students and their attitude to their studies.

Where the School considers that a student's application is such that it could lead to the non-award of a School Certificate, the student will be warned and the parent or guardian will be advised by way of the Half Yearly Report or Notice of Unsatisfactory Progress, as necessary.

Students will sit for state-wide tests in November in English, Mathematics, Science, Australian History and Australian Geography and Computing skills. They will receive their own test results for each exam undertaken. The School Certificate will be accompanied by a Year 10 Record of Achievement. Courses satisfactorily completed will be listed on the Record of Achievement. This is where the results for the student's performance in each of the state-wide exams will be recorded. It will also contain a grade for each of their subjects which has been awarded by the school. These grades will be based on a set of Course Performance Descriptors developed by the Board of Studies.

The School Certificate Portfolio which all students receive upon successful completion of the School Certificate course will comprise:

- A School Certificate testamur
- A Record of Achievement Part A which is a cumulative record of all courses satisfactorily completed in Years 9 and 10 and the grade awarded by the school which designates the level of achievement in each course.
- A Record of Achievement Part B which records the results achieved by the student in the School Certificate Tests in English Literacy, Mathematics, Science, Australian History and Australian Geography.

## The Award of the School Grades

The school will allocate grades to our students on the basis of internal testing and/or assessment in the school.

All subjects studied for the School Certificate will be awarded grades (A to N) and these will be based on how well the students have achieved in the course according to sets of General Performance Descriptors prepared by the various Syllabus Committees. The grades for these subjects are based on achievement as follows (according to the Descriptors for each subject).

<b>GRADE A</b>	Extensive knowledge and understanding of course content
<b>GRADE B</b>	Thorough knowledge and understanding of course content
<b>GRADE C</b>	Sound knowledge and understanding of course content
<b>GRADE D</b>	Basic knowledge and understanding of course content
<b>GRADE E</b>	Elementary knowledge and understanding of course content
<b>GRADE N</b>	Any student who does not satisfactorily complete the course of study

Students not eligible for a School Certificate, but completing Year 10 and otherwise meeting requirements will be issued with a Record of Achievement for Year 10. Their Record of Achievement will indicate "Not eligible for the School Certificate".

Students whose overall attendance or application is deemed unsatisfactory will receive neither a School Certificate nor a Record of Achievement.